

No.	Evidence	Status	
		Yes/No	Comment
1	Audited financial statement.		
2	Bank statement		
3	Strategic financial plan for the following 3 years		
4	Statement of plough back policy		
5	Number of graduates (according to courses)		
6	List of full time and part time academicians.		
7	5 years projection of full time and part time academicians according to faculty and		
8	List of international student(s) according to country		
9	Number of students live in hostel, number of rooms and number of beds available in the hostel.		
10	Distribution of academic staff, non-academic staff and students according to race.		
11	List of staff in the office of student affair and student welfare.		
12	Resume of international staff according to country		
13	Resume of the proposed VC and/or CEO		
14	Resume of the proposed DVC		
15	Resume of the proposed Dean		
16	Proposed organizational chart and member details		
17	Turnover rate for academic and non-academic staff		
18	Certificate of full accreditation of all programmes by MQA		
19	Certificate of accreditation/registration of programme by international agency		
20	Official letter from MOHE on the institutional registration		
21	Audited campus building plan		
22	Approved certificate of green building campus.		
23	Statement of vision and mission		
24	Statement of fees refund policy		
25	Statement of marketing strategy.		
26	3 years strategic plan		

27	Proposed KPI for both academic and non-academic staff		
28	Quality control committee structure		
29	QC certificate; i.e. ISO		